Welcome to “NEWSY” the Literacy Unlimited Tutor Bi-Weekly Bulletin!

Hi everyone,

Hope that you are enjoying this taste of fall!

**Upcoming Tutor Meetings**

We continue to meet on every other Tuesday afternoon for tutor technology. And on alternate weeks, we meet on Thursday nights for Tutor office hours. See below for ZOOM meeting information.

<table>
<thead>
<tr>
<th>Week of:</th>
<th>Tutor Technology</th>
<th>Thursday</th>
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<tbody>
<tr>
<td>September 14</td>
<td>9/15</td>
<td>9/24</td>
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<td>September 21</td>
<td>9/21</td>
<td>9/24</td>
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<td>September 28</td>
<td>9/29</td>
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<td>October 5</td>
<td>9/30</td>
<td>10/8</td>
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**Weekly Conversation Classes**

We re-opened student registration for conversation classes on Tuesday, September 8th and have received 15 more registrations. Most of the classes are now full - we are saving the limited spaces for students who are *new* to the program. Current registration is limited to the following classes which have space:  [https://framinghamlibrary.org/literacy/our-program/](https://framinghamlibrary.org/literacy/our-program/)

- **Beginner classes:** Thursday 3 - 4:30 pm
- **Intermediate classes:** Wednesday 10:00 – 11:30 am, Friday 10:30 – 12 noon
- **Advanced classes:** Wednesday 6-7 pm (Focus on idioms);
- **Special classes:** Civics Monday 7 - 8:30 pm
Book Club* Wednesday 7-8:30pm
Fun with Pronunciation Friday 1 - 2:30pm

* The book is Seedfolks available online here:

Tutor Meetings

Tutor Technology Meeting – Tuesday, September 15th at 2:00 PM (Next meeting will be on Tuesday, September 29th)

Do you have problems with using ESL Library? Last week, Liehua spent time with a tutor getting the ESL library functional and will explain how to overcome some of the challenges she encountered. We were also just introduced to a cool reading app, called "Immersive Reader". Check it out (and we will show it tomorrow, too.)

We would like the future topics for these meetings to be determined by our tutors. If you are interested in learning more about a specific technology or digital resource, or if you would be willing to share your experience using a digital resource, let us know. https://framinghamlibrary.org/literacy/our-program/

To Join the Technology Zoom Meetings:
https://zoom.us/j/91577639943?pwd=Ykx4dkIKrUHdGYi84ZjNmSU41Yk51Zz09

Meeting ID: 915 7763 9943
Password: 175494
If you wish to dial in to the meeting:
+1 253 215 8782 US
+1 301 715 8592 US

Virtual Office Hours for Tutors – Thursday, September 24th at 7:00 PM (Next meeting will be on Thursday, October 8th)

The Agenda is open - all topics are welcome – it is always an interesting discussion. We usually discuss recent happenings at Literacy Unlimited and at the libraries as well as specific tutor challenges and successes. We will also be reviewing the topic from the previous Tutor Technology meeting for those who couldn’t attend the Tuesday afternoon meeting.

To join the Virtual Office Hours Tutor meetings:
https://zoom.us/j/98024429241?pwd=RVIyWXJiVFlrVUV6SiNpQmFiajlyQT09

Meeting ID: 980 2442 9241
Password: 866990
If you wish to dial in to the meeting:
+1 253 215 8782 US
+1 301 715 8592 US
Joining a ZOOM meeting: Click here Literacy Unlimited/Covid-19 Ideas for ZOOM download instructions for Android and iPhone/iOS devices. If you don’t have video capability, you can just call into the meeting. Liehua has helped several tutors, who have called into a meeting, to set up the video at a later date.

Blended Tutoring, Distance Tutoring or Remote Tutoring

Literacy Volunteers of Massachusetts (LVM) Remote Tutoring video now on YouTube

Eleanor Stafford created a video a while back for ESOL and ABL tutors about remote tutoring. It has now been posted to YouTube here https://youtu.be/OlluQZy61U Eleanor Stafford, is a trainer and author of LVM’s Basic Literacy Tutor Training curriculum The video is about an hour long and explains how to us technology options from low-tech to high-tech for remote tutoring. If you haven’t watched it, you might want to check it out.

Good to Know

Beginning September 1 Tutor Hours Reporting Change

Beginning on September 1, time spent in a virtual meeting with a student just to “keep in touch” will no longer be reportable. The request for tutor hours will have two categories: Virtual and Proxy. The chart below explains it - if the chart is not readable, just click on the link at the end of the email.

<table>
<thead>
<tr>
<th>TYPES OF HOURS THAT CAN BE RECORDED TO LVM ON A MONTHLY BASIS</th>
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<tr>
<td><strong>Type</strong></td>
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<tr>
<td>Instruction – Distance Learning (Virtual Face-to-Face)</td>
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<td>Instruction – Distance Learning (Virtual Face-to-Face)</td>
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follow-up between tutor and student by phone, email or text.

| Instruction – Distance Learning (Proxy Hours) | Clock Time/Time on Task: The time a student spends working independent of direct instruction, using an online product that tracks actual time on task (e.g., AZTEC, VOXY, KET, USA Learns, Cell-Ed, DuoLingo, Mango Languages, etc). | It is optional to collect these additional hours. If you know that your students is working on other remote platforms, please estimate the amount of time based on conversations with your student. |

New Tutor Training

Literacy Volunteers of Massachusetts (LVM) continues to work on producing a virtual version of the New Tutor Training. If you know of someone who is interested in becoming an ESOL tutor, please let them know they can register for training on our website here https://framinghamlibrary.org/literacy/our-program/become-a-tutor/

Student Assessments

All of our students must be tested yearly and Liehua and Marjie are hard at work contacting students, scheduling test times and administering the tests remotely. Thank-you for your help making this process go as smoothly as possible for our students.

Please assure students that their test results will have no impact on their participation in the program. Testing remotely presents challenges but students should be assured they should just try to do their best.

Final Thoughts

Thank-you to all of you who provided encouraging comments about the Tutor resource list. I have already received several suggestions for additional resources to be included in the next version. Keep those suggestions coming!

I will be off this week on a much needed vacation. Hope you all have a great week!

Stay healthy and safe,

Karen